BANBURY MEMORIAL APPLICATION REQUEST



SOUTHAM ROAD CEMETERY / HARDWICK HILL CEMETERY

Please issue permission for the erection, modification, removal, remedial, safety and stability work, etc., of a monument, headstone, tablet, kerbs, base or inscription, etc, in the Council's Cemetery as requested below.

Delete as	appropriate:	NEW
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REPLACEMENT REPAIR

SECOND INSCRIPTION **RENOVATION/CLEANING** REMOVAL

1. Name of deceased (in full)			
2. Grave Number & Date of Last Interment			
3. Type of Memorial & Stone			
4. Height of Memorial (above ground level)			
5. Width of Memorial			
 Please give full details on separate sheet of any kerbs or enclosures that are proposed 	Note - only permitted in the General Sections		
7. Has Exclusive right of burial been Purchased?	YES / NO Deed Number:		
8. Name of present holder of ERB			
9. Address of present holder of ERB			
(Please inform us of change of address)			
10. <u>Signature</u> of present holder of ERB			
(more than 1 owner, complete overleaf)			
11. Copy of Inscription			
Diagram of NEW Memorial showing			
ALL dimensions must be shown			
overleaf.			
12. Please state Mason's Name (which			
must appear on the rear of Memorial)			
13. I/We agree to abide by the conditions& extracts of the Cemetery Regulations(shown overleaf) & Masons RegistrationScheme	Signature of Mason:		
14. Date of Application:			
Once authorisation has been obtained by Banbury Town Council.	FOR OFFICE USE FEE	£	Ρ
YOU MUST CALL 01295 250340 to make an appointment to work within our cemeteries. Date and time to be agreed with officer.	TOTAL		
	SignatureDate		

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It is a condition of this permission that the stonemason should contact **BANBURY TOWN COUNCIL** to arrange an appointment for the commencement date and time of the works to take place in the cemetery, and arrange (if required) to meet at the grave site to agree the location of the memorial **BEFORE ANY WORK IS COMMENCED.** These works may then be monitored and inspected for compliance with the guidelines (NAMM code of Working Practice, May 2001 and as subsequently amended) and Banbury Town Council Cemetery Regulations.

Please ensure your fixer has a copy of the Authorised Memorial Application with them for all works within the cemeteries.

Diagram of Proposed Memorial & Fixing Method

Nature of work proposed

If more than 1 ERB holder, please complete below -

Name of present ERB Holder:	Name of present ERB Holder:
Address of present holder of ERB Holder:	Address of present holder of ERB Holder:
Signature of present holder of ERB:	Signature of present holder of ERB: