

OPENNESS AND TRANSPARENCY REGULATIONS 2014

RECORD OF OFFICER DECISION TAKEN UNDER DELEGATED POWERS

TITLE OF OFFICER TAKING DECISION	Recreation & Amenities Manager
NATURE OF DECISION	Award of Allotment Fencing
DATE ON WHICH DECISION TAKEN	30 th October 2015
REASONS FOR DECISION	Contract in Excess of £50K.
DETAILS OF ANY ALTERNATIVE OPTIONS CONSIDERED AND REJECTED	Possible withdrawal of tendering process rejected due to requirements on all allotment sites for better security fencing following spates of arson, burglary and damage/ vandalism
RECORD OF ANY CONFLICT OF INTEREST DECLARED BY A MEMBER CONSULTED ON THE DECISION	None
DETAILS OF ANY REPORT (INCLUDING BACKGROUND PAPERS) CONSIDERED IN REACHING THE DECISION. [NOTE: ANY RELEVANT DOCUMENTATION NOT DISCLOSING CONFIDENTIAL INFORMATION SHOULD BE ATTACHED TO THE DECISION NOTICE.]	Reported and agreed to proceed at General Services Committee 27 th October 2015. Following receipt of initial quotes the work was tendered through HMSO Contract Finder website

[See notes overleaf for details of delegated decisions likely to require a Record completing]

The Openness of Local Government Bodies Regulations 2014

Recording of decisions

7.—(1) The decision-making officer must produce a written record of any decision which falls within paragraph (2).

(2) A decision falls within this paragraph if it would otherwise have been taken by the relevant local government body, or a committee, sub-committee of that body or a joint committee in which that body participates, but it has been delegated to an officer of that body either—

(a) under a specific express authorisation; or

(b) under a general authorisation to officers to take such decisions and, the effect of the decision is to—

(i) grant a permission or licence;

(ii) affect the rights of an individual; or

(iii) award a contract or incur expenditure which, in either case, materially affects that relevant local government body's financial position.