

**BANBURY TOWN COUNCIL**

Minutes of a meeting of Banbury Town Council held at **6:30pm on Tuesday 01 April 2025** at the Town Hall, Banbury.

Present: Councillors Cherry (Town Mayor) and Mallon (Deputy Town Mayor).  
Councillors: Beere, Biegel, Brant, Clarke, Eaton, Elugwu, Harwood, Hussain, Mears, Okeke, Richards, Urwick, Vaitkus and Woodward.

Officers: Mark Hassall (Town Clerk & RFO)  
Paul Almond (Director of Environment and Deputy Clerk)  
Helen Durkin (Executive Officer)

Apologies for Absence: Councillors Creed, Crichton, Strangwood, Thornhill and Tohill-Martin.

Members of the Public: 2

**BTC.18/25 Declarations of Interest**

None.

**BTC.19/25 Minutes of the Last Meeting**

**IT WAS RESOLVED** that the Minutes of the Meeting held on 11 February 2025 be approved as a correct record and signed by the Town Mayor.

**BTC.20/25 Communications**

A discussion was had in reference to Steve Berry retiring from the council after 17 years of service. (May 2007 - Mar 2025).

**IT WAS RESOLVED** that the discussion be noted and it was agreed that the council will write a letter thanking Steve for his service.

The Town Mayor's communication was circulated to those present.

**IT WAS RESOLVED** that the mayor's Communications be noted.

**BTC.21/25 Councillor Co-option Scheme**

A discussion was had in reference to the co-option scheme in light of a recent resignation.

**IT WAS RESOLVED** that the co-option scheme be adopted, this was proposed by Councillor Hussain and seconded by Councillor Richards.

**BTC.22/25 Questions – Elected Members and Members of the Public**

There were questions from members of the public.

Firstly, in reference to creating a community hub in Castle Quay, it was asked if the Town Council would support this scheme. Members listened and the Mayor invited them to bring the full information to the next Resources Committee to ascertain how the Town Council would be able to support the idea, but also noted that Cherwell District Council is the owner of Castle Quay.

A second member of public asked when the previously accepted People's Park edible garden scheme will be commenced, it was noted that there are still funds set aside for this project but a start date is to be determined.

**BTC.23/25 Planning Committee**

It was **RESOLVED** that the Minutes of the Planning Committee meeting held on 05 February 2025 and 26 February 2025, be received by Councillor Beere and seconded by Councillor Woodward.

**BTC.24/25 General Services Committee**

It was **RESOLVED** that the Minutes of the General Services Committee meeting held on 18 March 2025, be received by Councillor Richards and seconded by Councillor Okeke.

**BTC.25/25 Resources Committee**

It was **RESOLVED** that the Minutes of the Resources Committee meeting held on 25 March 2025, be received by Councillor Hussain and seconded by Councillor Biegel.

The Meeting ended at 6:46pm.