

BANBURY TOWN COUNCIL

Minutes of a meeting of Banbury Town Council held at **6:30pm on Tuesday 17 June 2025** at the Town Hall, Banbury.

Present: Councillors Mallon (Town Mayor) and Okeke (Deputy Town Mayor).
Councillors: Beere, Biegel, Cherry, Clarke, Crichton, Dhesi, Eaton, Elugwu, Richards, Strangwood, Thornhill, Tohill-Martin, Urwick, Vaitkus and Woodward.

Officers: Mark Hassall (Town Clerk & RFO)
Paul Almond (Director of Environment and Deputy Clerk)
Helen Durkin (Executive Officer)

Apologies for Absence: Councillors Brant, Creed, Harwood, Hussain and Mears

Members of the Public: Fiaz Ahmed, Simon Garrett and John Stansfield

BTC.26/25 Declarations of Interest

None.

BTC.27/25 Minutes of the Last Meeting

IT WAS RESOLVED that the Minutes of the Meeting held on 13 May 2025 be approved as a correct record and signed by the Town Mayor.

BTC.28/25 Communications

IT WAS RESOLVED to receive and note communications.

BTC.29/25 Questions – Elected Members and Members of the Public

None

BTC.30/25 Planning Committee

It was **RESOLVED** that the Minutes of the Planning Committee meeting held on 14 May 2025 be received by Councillor Beere and seconded by Councillor Woodward.

BTC.31/25 General Services Committee

It was **RESOLVED** that the Minutes of the General Services Committee meeting held on 03 June 2025, be received by Councillor Cherry and seconded by Councillor Biegel.

BTC.32/25 Resources Committee

It was **RESOLVED** that the Minutes of the Resources Committee meeting held on 10 June 2025, be received by Councillor Eaton and seconded by Councillor Richards.

BTC.33/25 Internal Audit

IT WAS RESOLVED that the report be received and noted.

BTC.34/25 Annual Return

IT WAS RESOLVED that the Annual Governance Statement, section 1 of the annual return, be received and signed by Councillor Mallon and the Town Clerk.

BTC.35/25 Accounting Statement

IT WAS RESOLVED that section 2 of the annual return be received and signed by Councillor Mallon and the RFO.

BTC.36/25 Accounts for the year ended 31 March 2025

IT WAS RESOLVED that the Accounting Statements for the year ended 31 March 2025 be approved and be signed on behalf of the Council by Councillor Hussain and the RFO.

BTC.37/25 Notice of Electors Rights

IT WAS RESOLVED that the Notice of Electors Rights be approved.

BTC.38/25 Financial Regulations

IT WAS RESOLVED that the Financial Regulations be reviewed and approved.

BTC.39/25 Standing Orders

IT WAS RESOLVED that the Standing Orders be reviewed and approved.

BTC.40/25 Co-Option of Councillor

IT WAS RESOLVED that the received applications of volunteers to fill the vacancy within the Neithrop North ward be received.

IT WAS RESOLVED that the chosen candidate be proposed and seconded by Councillors for each applicant, those candidates were then voted upon.

IT WAS RESOLVED that the chosen candidate be John Stansfield

The Meeting ended at 6:54pm.